



Minutes

Meeting Title	Chapter 38 Board Meeting	Start Time	4:08 PM
Results Desired	Planning & Assignments	Stop Time	5:02 PM
Date	February 19, 2019	Place	Conference Call

Core Values:

- We believe in Professional development achieved through lifelong learning
- We believe in providing a community to people in the right of way industry that fosters excellence in professional growth and opportunities
- We believe in adherence to the highest standards of ethical practice
- We believe in providing quality services to all our stakeholders
- We believe in responsible stewardship of the association's financial resources.

EXECUTIVE BOARD OF DIRECTORS

ELECTED CHAPTER OFFICERS (Voting Members)

X	Carmelita Delgado	President	X Duran Lucas	President Elect
	David Holtby	Vice President	X Brady Nowers	Treasurer
X	Levi West	Secretary	Vacant*	Past President

STANDING COMMITTEE CHAIRS (Voting Members)

	Todd Keizer	Committee on Nominations & Elections Chair	X Jan Burnell	Education Committee Co-Chair
	David Holtby	Membership Committee Chair	X Todd Hopkins	Professional Development Chair (PDC)

ADHOC COMMITTEE CHAIRS (Non-Voting Members)

	Todd Keizer	Awards Assignment	X Brady Nowers	Communication Committee Chair
	Deryl Davis	Program Assignment		

IEC/IGC/Region / International Committee Members (Non-Voting Members)

X	James Olschewski*	International Executive Secretary	Wendy Hansen	COP – Relocation
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Minutes:

- Meeting called to order at 4:08 pm. Roll Call – Carmelita (Conducted), Duran, Levi, Jan, Todd, H. James. Duran moved to approve the January 2019 board meeting minutes. Todd offered a second. Approved unanimously.

Financial Report - Brady - Updated the Board on the Chapter's financial position. Brady noted he is awaiting payment for 2 individuals from Course 421. Waiting on HQ to verify the chapter has been paid for such.

Chair Reports:

Education

- 431 in November Levi to coordinate.
- February Luncheon will focus on education
- Looking for a NAC fill-in for Carmelita at February Luncheon. James will do it and Duran will handle new SR/WA track.
- Pipeline Course 230 potentially in September. Need an instructor.
- James to ask Charles Storemont to attend Portland

Membership

- Dave sent out a list of unpaid members.
- Carmelita to reach out via emails to encourage renewals.

Professional Development

- Levi West pursuing R/W-AC
- Eric VanDremlin to pursue R/W-AC and SR/WA
- Brady Nowers to pursue RWP and NAC
- Todd Keiser close on SR/WA
- No new candidacy applications
- SR/WA renewals. Have not lost any. Re-certification members have been contacted.

Nominations & Elections

- No report

Unfinished Business

- Joint Forum Regions 2 & 9. Hotels booked. Brady asked for funding from Region but has not heard back yet.
- James says register for the annual conference before booking a room.
- Still don't know if Fall Forum will be in Denver or Bose.

New Action Items

- James to ask Charles Storemont to speak at March luncheon.
- Duran to reach out to Property Rights Ombudsman for April's luncheon.
- May luncheon at Red Robin

IRWA Purpose: We improve people's quality of life through infrastructure development.

- James has booked rooms in Austin for everyone for Spring Forum
- James said a few bylaw changes will be presented in Austin
- Duran discussed general chapter education application. Brady motion, Levi second. Application approved.

Meeting adjourned 5:02

Approved:

President

Secretary

Carmelita Delgado, R/W-NAC, RWA Date

Levi West

Date

DRAFT

IRWA Mission: We empower professionals by elevating ethics, learning, and a standard of excellence within the global infrastructure real estate community.