



19210 S. Vermont Avenue, Building A, Suite 100  
Gardena, CA 90248  
Phone: (310) 538-0233  
www.irwaonline.org

## **Course 700: Introduction to Property/Asset Management** **May 5-6, 2022** **Salt Lake City, UT**



### **Course 700: Introduction to Property Management**

#### **Course Description:**

This course addresses all major aspects of property and asset management. Participants will learn how to establish a cost-effective management plan that increases profitability, conserves resources and reduces risk exposure for properties managed.

#### **Topics:**

- Establish, classify, and maintain a property inventory
- Develop simplified management policies and procedures
- Identify and evaluate risks, hazards and liabilities
- Establish ownership monitoring schedules to control encroachments and other unauthorized uses
- Decide if property should be leased, sold or held
- Recognize advantages and pitfalls of joint use agreements
- Effectively repair and maintain improved properties
- Profitably dispose of excess lands or property rights

#### **Course Level:**

Core

#### **Course Tuition Includes:**

Participant Manual

#### **Who Should Take This Course:**

This course is designed for the full-time asset manager or generalist who manages an organization's properties and who addresses all major aspects of property management.

**700 Introduction to Property/Asset Management**

Register online at [www.irwaonline.org](http://www.irwaonline.org) / Fax this entire page to IRWA HQ: (310) 538-1471

\_\_\_\_\_  
Last Name First Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip/Postal Code

(\_\_\_\_)\_\_\_\_-\_\_\_\_  Yes  No  
Phone Member Member ID Number

\_\_\_\_\_  
Email Address

Member Tuition	Non-Member Tuition	Total Tuition Amount
\$415.00	\$520.00	_____

PRINT NAME AS IT APPEARS ON CARD: \_\_\_\_\_ 3-DIGIT CVV: \_\_\_\_\_

AMEX  MC  VISA  Card #: \_\_\_\_\_ EXP: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ Date: \_\_\_\_\_ Amount to be Charged: \_\_\_\_\_

**Course 700: Introduction to Property/Asset Management May 5-6, 2022 Salt Lake City, UT**

Sponsor: IRWA Chapter 38  
Date: May 5-6, 2022  
Time: 2 days – 8 AM to 5 PM Daily  
City: Salt Lake City, UT

**Accommodations:**  
Crystal Inn  
2254 City Center Court  
West Valley City, UT 84119  
Phone: (801) 736-2000  
Rate: \$95.00 plus tax per night  
Contact hotel directly for reservations. Notify desk for IRWA rate (subject to availability).  
Free shuttle to training facility provided, please let front desk know at check in.

**Class Location:**  
Utah Department of Transportation  
4501 S 2700 West  
UDOT Conference Room - Redwood B  
Salt Lake City, UT 84129  
Phone: (801) 965-4238  
Participant Capacity: 45

**Course Coordinator:**  
Amy McKennon  
PO Box 177755  
Holladay, UT 84117  
Phone: (801) 680-4643  
Email: [amy.mckennon@percheronllc.com](mailto:amy.mckennon@percheronllc.com)

**Four Ways to Register:**  
Online: [www.irwaonline.org](http://www.irwaonline.org)  
Fax: (866) 388-7419  
Phone: (310) 538-0233, x138  
Contact Course Coordinator

**Course Instructor:**



Tom Denison, SR/WA, has a bachelor's degree in Geography and a Master's degree in Real Estate Development, and has over 25 years in real estate and right-of way work. Mr. Denison began his career as a land acquisition and entitlement specialist in the wireless communication industry and developed sites across the western United States and mid-west, including developing part of the wireless network for the 2002 Winter Olympics in Salt Lake City, Utah. He has also acquired right-of-way for numerous major utility projects including in Utah, Wyoming, Idaho and Colorado. In his past life, Tom was an Olympic caliber cyclist competing both nationally and internationally. He resides in Salt Lake City, Utah.

**Cancellation Policy:** All classes scheduled by IRWA are subject to cancellation. All class registrants must contact the Course Coordinator prior to making travel arrangements, keeping in mind that the class may be cancelled at any time (for reasons including, but not limited to, insufficient registration, Instructor emergencies or other issues beyond the control of the chapter and/or IRWA). Fully liquidated damages for any losses incurred by a class registrant are limited solely to a refund of the registrant's prepaid class tuition. IRWA and its chapters assume no other registrant liability resulting from class cancellation.

**Tuition Refund Policy:** Written notification of intent to cancel registration must be received via email by both the Course Coordinator and IRWA Headquarters Education Staff ([education@irwaonline.org](mailto:education@irwaonline.org)) prior to the class start date in order to be eligible for a tuition refund. A full tuition refund will be issued if notice is received 15 days or more prior to the class start date; a 75% refund will be issued if notice is received less than 15 days prior to the class start date, and no refund will be issued for notice received on or after the class start date.