

IRWA Purpose: We improve people's quality of life through infrastructure development.



Meeting Title	Chapter 38 Board Meeting	Start Time	4:03 PM
Results Desired	Planning & Assignments	Stop Time	4:47 PM
Date	November 13, 2018	Place	Conference Call

Core Values:

- We believe in Professional development achieved through lifelong learning
- We believe in providing a community to people in the right of way industry that fosters excellence in professional growth and opportunities
- We believe in adherence to the highest standards of ethical practice
- We believe in providing quality services to all our stakeholders
- We believe in responsible stewardship of the association's financial resources.

EXECUTIVE BOARD OF DIRECTORS

ELECTED CHAPTER OFFICERS (Voting Members)

X	Carmelita Delgado	President	X	Duran Lucas	President Elect
X	David Holtby	Vice President	X	Brady Nowers	Treasurer
X	Levi West	Secretary		Vacant*	Past President

STANDING COMMITTEE CHAIRS (Voting Members)

X	Todd Keizer	Committee on Nominations & Elections Chair	X	Jan Burrell	Education Committee Chair
X	David Holtby	Membership Committee Chair	X	Todd Hopkins	Professional Development Chair (PDC)

ADHOC COMMITTEE CHAIRS (Non-Voting Members)

	Todd Keizer	Awards Assignment	X	Brady Nowers	Communication Committee Chair
	Deryl Davis	Program Assignment			

IEC/GC/Region / International Committee Members (Non-Voting Members)

	James Olschewski*	International Executive Secretary		Wendy Hansen	COP – Relocation
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Minutes:

- Meeting called to order at 4:03pm. Roll Call – Carmelita (Conducted), Duran, Levi, Jan, Dave, Todd H., Todd K. Duran moved to approve the October 2018 board meeting minutes. Jan offered a second. Approved unanimously.

Financial Report - Brady - Updated the Board on the Chapter's financial position. Duran suggested sub account for general membership scholarship with \$2,000. Duran will put application together for YP and general membership scholarship before December Luncheon. We will announce and launch at the meeting. We will approve such via email.

Chair Reports:

Education

- Course 100 set for December. Will learn final number on 11.15 to order supplies.
- January 2019, Course 421 set
- No changes to the 3 yr cycle
- February 2019 will have no class due to Spring Forum
- Survey at lunch today. Next time more explicit questions. Results to be presented on a spreadsheet and shared with the board. Spreadsheet to be distributed at an upcoming luncheon.

Membership

- Dave has contacted HQ but is not getting their membership emails like he should.
- We don't know if our 10 new members are included in our current membership number.
- Dave to talk to Tim Drennan regarding roadblocks.
- New members to be recognized at December's luncheon.

Professional Development

- No new applications for designation/certification.
- Some members having difficulty obtaining accurate transcripts from HQ.
- 8 members up for recertification in 2019. Will be reached out to individually
- Carmelita to reach out to Tim to express our chapter's frustration with our efforts to work together.

Nominations & Elections

- No report

Unfinished Business

- Shirts. Duran has the box of shirts. Will bring to luncheon.
- Dave to send contact info to Levi so they can be added to our email

New Action Items

- No news on location of Forum
- Luncheon Recap for November. 31 attended people like Tucanos. Duran to look at Rodizio's pricing.

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- Holiday Luncheon. Flyer distributed at November's lunch.
- Deryl to work on January – May luncheon topics
- Past president, new members, Wayne nominated someone for lifetime achievement but this person is not a member.
- Carmelita to order past president plaque for James
- Review of Communication from HQ. James to update us at next meeting.
- Waiting on Region 9 Forum minutes. Will be distributed when available.
- Brady says we met most recent CHIP incentives
- Next board meeting scheduled for December 11, 2018 at 4:00pm via conference call/teleconference.

Jan motioned to adjourn meeting, second offered by Dave. Meeting adjourned 4:47 pm.

Approved:

President


Carmelita Delgado, R/W-NAC, RWA Date 12-11-18

Secretary


Levi West Date 12-11-2018

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