

**IRWA Purpose:** *We improve people's quality of life through infrastructure development.*



Meeting Title	Chapter 38 Board Meeting	Start Time	4:06 PM
Results Desired	Planning & Assignments	Stop Time	4:43 PM
Date	May 8, 2018	Place	UDOT, 4501 South 2700 West, Salt Lake City, UT 84114 Comptrollers Conference Room

**Core Values:**

- We believe in Professional development achieved through lifelong learning
- We believe in providing a community to people in the right of way industry that fosters excellence in professional growth and opportunities
- We believe in adherence to the highest standards of ethical practice
- We believe in providing quality services to all our stakeholders
- We believe in responsible stewardship of the association's financial resources.

**EXECUTIVE BOARD OF DIRECTORS**

**ELECTED CHAPTER OFFICERS (Voting Members)**

James Olschewski	President / ITC Vice Chair	X Carmelita Delgado	President Elect / YP Chair
X Brady Nowers	Vice President	X Duran Lucas	Treasurer/Region 9 YP Representative
X Levi West	Secretary	Aaron Donat	Past President FY17
James Olschewski	1 <sup>st</sup> International Director	X Carmelita Delgado	2 <sup>nd</sup> International Director

**STANDING COMMITTEE CHAIRS (Voting Members)**

Paige Gardiner	Committee on Nominations & Elections Chair	Judy Larsen	Education Committee Chair
David Holtby	Membership Committee Chair	X Todd Hopkins	Professional Development Chair (PDC)

**ADHOC COMMITTEE CHAIRS (Non-Voting Members)**

TBD	Awards Assignment	TBD	Communication Committee Chair
Shellee Sepulveda	Program Assignment		

**Region / IGC / International Committee Members (Non-Voting Members)**

Paige Gardiner	Region 9 Secretary / Region 9 IEUC	Wendy Hansen	COP – Relocation

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**Minutes:**

- Meeting called to order at 4:06pm. Roll Call – Carmelita (Conducted), Brady, Duran (Via phone), Levi, Todd. Carmelita asked if there was any discussion needed regarding last month minutes. No discussion. Minutes accepted unanimously.

**Unfinished Business**

1. Discussion over who will be attending conference in Edmonton.
2. YP Scholarship policy approved.
3. Newsletter: draft submitted, final version to go out soon.
4. Chapter Website: Brady is waiting on several signed copies of board meeting minutes.

**Financial Report Duran** - Updated the Board on the Chapter's financial position.

**YP Report Carmelita** – Baseball game scheduled for June. Exact date TBD.

**Chair Reports:**

**Education**

- Reminder of 102 in June. Tammy Evans will coordinate, replacing Caroline King.
- Todd will email Levi a list of those who need 102 for recertification.
- Education Committee to start building schedule for next year.

**Nominations & Elections**

- New officers to be sworn in at May's luncheon.
- Carmelita proposed we do not hold a June or July luncheon. Motion by Levi, second by Todd. Motion passed.

**Membership**

- Report was given to Carmelita by Dave previously.

**Todd – Professional Development**

- Carmelita's application approved for R/W-NAC.
- Jamie Williams R/WA approved
- Several potential new members Todd will follow up with
- Todd will try to retain current PD Committee.
- Angela Martin re-submitting SR/WA application
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**New Action Items**

- Carmelita will show Brady how to use Square Store.
- Succession planning. Carmelita will appoint people to Nominations and Elections Committee and Membership Committee.
- James will report on remodeling summit.
- James' past president plaque will be presented in either August or September.
- Brady wants some help going to Canada. James is getting funded through UDOT, so Brady wants \$700 to help cover. Duran moves to approve that. Todd Second. Vote passed.

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- Carmelita needs to have the signature bank card updated.
- Next board meeting scheduled for August 14, 2018 at 4:00pm at UDOT (Comptrollers Conference Room).

Meeting adjourned 4:43 pm.

**Approved:**


President

 8.14.18.

James Olschewski, SR/WA  
Or Carmelita Delgado, R/W-NAC, R/WA

Date

Secretary

 8.14.18

Levi West

Date

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