IRWA CHAPTER 38
Meeting Notice & Agenda
August 7, 2026
10:00 a.m. – 11:00 a.m. (MDT)
Microsoft Teams meeting
Join: https://teams.microsoft.com/meet/296745024373441?p=P7pAXfcLIEJw5S6KuO
Meeting ID: 296 745 024 373 441
Passcode: AD7Fh7wr

Our Purpose
We improve people's quality of life through infrastructure development.

Mission
We empower professionals by elevating ethics, learning and a standard of excellence within the global infrastructure real estate community.

Core Values
- **Integrity:** We are role models who embody the highest standard of ethical practice.
- **Excellence:** We constantly improve our products, our services and ourselves.
- **Flexibility:** We embrace our continually changing environment to adapt to the needs of our stakeholders.
- **Collaboration:** We engage our members, partners and other stakeholders to build a shared body of knowledge and experience.
- **Leadership:** We shape our future through courage, clarity and transparency.

1. **Welcome and Call to Order (Brendy Carrington)**
Brendy opened the session with the meeting will come to order.

2. **Roll Call – Chapter Officers (Tammy Evans)**
Officers present:
    - President, Brendy Carrington
    - President-elect & 1st Year International Director, Lisa O'Bryan
    - Treasurer, Brandon Bess
    - Secretary, Tammy Evans
    - Membership Chair, Tammy Evans (interim)
    - Education Chair, Krissy Plett

    Absent: Vice President, Ben Lefevre; 2nd Year International Director & Past President, Amy McKennon.
    Vacant Chairs: Membership and Professional Development

    Tammy confirmed the quorum at >60% of filled positions.

3. **Reading and Approval of the Minutes**
The secretary's draft of the minutes from the last meeting on June 9, 2026 was sent to the Chapter on August 5, 2026. Brendy read the minutes and asked if there were any corrections. No corrections.

Tammy Evans moved to approve the minutes, the motion was seconded and approved by unanimous consent.

Financial Report & Tax Filing (Brandon Bess)
Chapter balance: Brandon presented financial report. $36,932.62, less UDOT and Scholarship funds ($1,192.96), total balance: $26,739.62.

Scholarship fund (~$6,500) continues to roll over due to unclaimed awards.

Tax filing in progress; Ben has a meeting with Rakhshan around August 14; Brandon to attend.

Tax documents require Amy McKennon's signature and is due August 15th; Urgent outreach is needed to avoid extension.

Financial report must be distributed to the Board, signed by Brendy, and uploaded to the Member Network with approved meeting minutes. Tammy will facilitate that and send to Winter to add to Website.

4. **Education Report (Krissy Plett)**
Krissy is organizing classes for the remainder of the year; to be reviewed at next board meeting. Request submitted to IRWA to host six virtual classes focused on SRWA requirements; historically profitable.
Last year: $3,873 profit from courses; virtual profitable, one in-person class at a loss.

Motion passed to change UDOT payment process: UDOT pays upfront, then chapter reimburses to simplify accounting.

Proposed courses:

10.12.2026 |
306i Project Management Basics (PM1) Project Team Perspective -- VIRTUAL CLASS

11.05.2026 |
203 Alternative Dispute Resolution -- VIRTUAL CLASS (INSTRUCTOR TBD)

12.03.2026 |
105 The Uniform Act - Executive Summary -- VIRTUAL CLASS (INSTRUCTOR TBD)

01.05.2027 |
800 Principles of Real Estate Law -- VIRTUAL CLASS (INSTRUCTOR TBD)

03.09.2027 |
700 Introduction to Property/Asset Management -- VIRTUAL CLASS (INSTRUCTOR TBD)

05.12.2027 |
801 U.S. Land Titles -- VIRTUAL CLASS (INSTRUCTOR TBD)

5. **New Membership Report (open)**
No new members to date (Tammy Evans)
Discussed integrating this year's Membership Drive with the Fall Social Event. Krissy displayed the membership drive flyer:
   1. New members received waived application fee

2. Chapter receives reimbursement up to $300
3. Existing member who brings a new member received $25 renewal credit, up to $125.
4. One free membership credit raffle concept eligible if chapter brings in 3 new members. Each referee will receive a raffle ticket for each new member they registered.

Notification Process: Membership chair to email Jaime Rose tieu@irwaonline.org with date, time, and location of event: Due before Sept 1.

Krissy will talk to Milena with Horrocks for the Membership Chair role and Brendy will call Milena for the appointment.

6. **Meetings and Events Chair (Justin Petlakh)**

Upcoming events

a. Fall forum October 1-2: $200 and social event $50: Plan is to integrate Membership Drive with Social Event.
b. Drink tickets: $50 drink ticket count, Lisa O'Brian motioned to approved, Brandon Bess 2nd the motion and passed by unanimous consent.
c. Forum Speakers: 3 confirmed.
    1. ***Aaron T. Starks - CEO & President - 47G***
       47G is a nonprofit Aerospace, Defense, & Hard Tech Ecosystem. https://www.47g.org/ Aaron and 47G work to connect entrepreneurs to the resources they need which include capital, government contracts, professional services, and workforce, among others. Aaron suggested "speaking to the regional economy's growth and trajectory over the next decade. It could be good to highlight how venture capital is changing, a new government framework, and the ongoing concerns about infrastructure."
    2. ***Dr. David Wilk, MAI, CRE is the Founder and CEO of i3o LLC** (www.i3o.us) and Associate Professor of Finance at Temple University Fox School of Business and Academic Director of the Real Estate Program and Center. "AI as a sixth infrastructure class" portion to an Infrastructure and Energy Innovation Keynote. An idea of a former presentation he gave to the Appraisal Institute is below. (provided the 2022 Appraisal Institute Fall Conference Article).*
    3. ***Kevin Winner (Broadband & Impacts on ROW)** bio to come*
    4. Anthony Alderman (potential)-Justin Petlakh **coordinating**
    5. Ron Alfred (appraisal) Chapter 53 review appraisers – Krissy Plett coordinating
    6. Nancy & Amelia (potential) – Tammy Evans and Krissy Plett coordinating
    7. Phil Cook – Regional Case Study (potential) – Jedd Cook coordinating
    8. Conner McDonald – Principal CMD West out of California – Krissy Plett coordinating

Brendy made the motion to approve up to three presenters at $1,200 each for presenters traveling from outside the regional membership. The Chapter will also cover each presenter's registration fee. The motion was seconded by Tammy Evans and passed with unanimous consent.

d. Board meeting will occur first Friday of each month. Working meetings scheduled for the 3rd Friday of each month.

7. **Elections & Nominations Chair (open)**

8. **Unfinished Business**

Sponsorships forms for the Forum, motion to leave form unmodified passed by unanimous consent. Lisa will talk to Steve Parent with CBRE to sponsor social event, HDR & Horrocks needs this as soon as possible for pre-approval.

Luncheon Meetings

Young Professionals

Committee/Chair Meetings

9. **Upcoming Events**

Next board meeting Sept 4, working meeting 3rd Friday of each month.

10. **Adjournment**

Brendy moved to adjourn the meeting, the motion was seconded by Justin Petlakh.

Minutes Prepared by: Tammy Evans, Secretary

Date: 09/04/2026

X Brendy Carrington

Brendy Carrington, President

Date: 9/4/2026

X Tammy Evans

Tammy Evans, Secretary