

IRWA Purpose: *We improve people's quality of life through infrastructure development.*



Meeting Title	Chapter 38 Board Meeting	Start Time	4:05 PM
Results Desired	Planning & Assignments	Stop Time	4:47 PM
Date	December 11, 2018	Place	Conference Call

Core Values:

- We believe in Professional development achieved through lifelong learning
- We believe in providing a community to people in the right of way industry that fosters excellence in professional growth and opportunities
- We believe in adherence to the highest standards of ethical practice
- We believe in providing quality services to all our stakeholders
- We believe in responsible stewardship of the association's financial resources.

EXECUTIVE BOARD OF DIRECTORS

ELECTED CHAPTER OFFICERS (Voting Members)

X	Carmelita Delgado	President	X	Duran Lucas	President Elect
	David Holby	Vice President	X	Brady Nowers	Treasurer
X	Levi West	Secretary		Vacant*	Past President

STANDING COMMITTEE CHAIRS (Voting Members)

X	Todd Keizer	Committee on Nominations & Elections Chair	X	Jan Burrell/Julie Kilgore	Education Committee Chair
	David Holby	Membership Committee Chair		Todd Hopkins	Professional Development Chair (PDC)

ADHOC COMMITTEE CHAIRS (Non-Voting Members)

X	Todd Keizer	Awards Assignment	X	Brady Nowers	Communication Committee Chair
	Deryl Davis	Program Assignment			

IEC/GC/Region / International Committee Members (Non-Voting Members)

X	James Olschewski*	International Executive Secretary		Wendy Hansen	COP – Relocation
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Minutes:

- Meeting called to order at 4:05pm. Roll Call – Carmelita (Conducted), Duran, Levi, Jan, Julie, , Todd K. James moved to approve the November2018 board meeting minutes. Brady offered a second. Approved unanimously.

Financial Report - Brady - Updated the Board on the Chapter's financial position.

Chair Reports:

Education

- Course 100 was reported as a success with ~\$600 remaining.
- Committee to follow up with Course 100 attendees on interest in Course 102.
- January 2019, Course 421 set, to be coordinated by Alissa Romero. Committee to look into teaming up with the Appraisal Institute for promotion
- No changes to the 3 yr cycle
- February 2019 study session likely to be held 2-6 at UDOT. James to facilitate NAC. We're in need of someone to facilitate RAC. James to reach out to find a facilitator. \$50 suggested as a fee for study session.
- March – Transmission class or accommodate the suggestions of the survey responders.
- Education committee to continue to hand out survey at luncheons.
- USPAP as a hot topics class possibility in the fall.

Membership

- Memberships of Davey Saunders, Diana R. Leka, and Rod R. McDaniels were approved via email on November 29, 2018.
- Dave to follow up on those members who have yet to renew.

Professional Development

- Carmelita summarized suggestions of Todd H.

Nominations & Elections

- No report

Unfinished Business

- Brady has several chapter shirts leftover.
- One unpaid from Course 100. Education committee to follow up at coordinator meeting

New Action Items

- Spring Forum – No electronic flyer as yet. To send out ASAP
- Duran to reach out to Deryl regarding luncheon planning
- Fall Forum – no new news
- James updated us on International Taskforces. Education and Governance Restructure. More information to come in Jan-Feb.
- Next board meeting scheduled for January 8, 2019 at 4:00pm via conference

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call/teleconference.

Meeting adjourned 4:47 pm.

Approved:

President

 1-8-19
Carmelita Delgado, R/W-NAC, RWA Date

Secretary

 2019
Levi West Date
1-8-2018

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